



**THINK! KNOWLEDGE ORGANIZATION
SAT PREPARATION
REGISTRATION FORM**

Please print all information clearly and include e-mail address

Student Name

Grade Level

GPA

STUDENT E-MAIL ADDRESS (Required – print clearly)

Student Cell Phone

Home Phone

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Parent/Guardian Name

Parent/Guardian Cell Phone

Parent/Guardian E-Mail Address

Mailing Address: _____

While it is likely that a student's scores on the SAT will improve as a result of taking this course, Think! Knowledge Organization does not guarantee an increase in scores and cannot offer opportunities to repeat the course.

All forms must be returned to Janine Villanueva. All payments should be made payable to Think! Knowledge Organization, TKO. Cash, money orders, or cashier's checks are the only acceptable forms of payment. NO PERSONAL CHECKS will be accepted. Please inquire about Venmo account.



CONTRACT TO PARTICIPATE IN THE THINK! KNOWLEDGE ORGANIZATION SAT PREPARATION PROGRAM

FEEES

The SAT prep program has a one-time fee of **\$450**. All payments should be made payable to Think! Knowledge Organization, TKO. Cash, money orders, or cashier's checks are the only acceptable forms of payment. **NO PERSONAL CHECKS** will be accepted. Cancellation and refunds can only be done prior to the first day of class. Once the student begins the program, there will be no refunds given. The \$450 fee covers all four weeks. If the student is not able to attend a class session(s), there will be **no** proration of fees.

CLASS SCHEDULE

The SAT prep program is held in small class settings with maximum of 10 students. Classes meet once each week for 4 weeks. SAT prep sessions will be held every Sunday. The schedule is as follows:

First Sunday of the month	8:00AM-1:00PM
Second Sunday of the month	8:00AM-12:00PM
Third Sunday of the month	8:00AM-12:00PM
Last Sunday of the month	8:00AM-12:30PM

Every session is different. If the student is absent, he/she will have missed out on that particular session's information and there will be no make-up session.

COMMUNICATION and HOMEWORK

Think! Knowledge Organization will communicate with students by e-mail. **Students must have an e-mail address to take this class.** Students must read the e-mails Think! Knowledge Organization sends about the class. There will be required homework.

DISRUPTIVE BEHAVIOR

Disruptive behavior will not be tolerated. If any student is disruptive in the class, he/she will not be allowed to continue in the class and payment will not be refunded.

By signing this Contract, each parent/guardian and student agrees to the terms of this agreement.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date

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**Confidentiality and Non-Disclosure Agreement
for Think! Knowledge Organization participants**

I agree to hold in confidence and keep confidential any and all information that I receive from Think! Knowledge.

I agree to not disclose any confidential information to any third party (including other applicants, potential applicants or independent contractors, or the general public) and agree to not use such information for any purpose.

Confidential information includes:

Any information, idea or concept, in any form (tangible or intangible), whether disclosed to me or participant, or learned by me or participant concerning SAT test preparation. All information of a competitively sensitive nature, including trade secrets or confidential or proprietary information of any sort, including, without limitation, information relating to exams and exam questions, writing sample questions, products, processes, policies and procedures, designs, formulas, developmental or experimental work, computer programs, databases, or other original works of authorship, customer lists, business plans, financial information or other subject matter pertaining to Think! Knowledge; and Confidential information also includes all information concerning Think! Knowledge policies, strategies, pricing, legal documents, pay rates, and use of independent contractors. For the purposes of this Agreement, the term “keep confidential” includes sharing confidential information verbally, in written form or posting information on the web.

By signing this Contract, each parent/guardian and student agrees to the terms of this agreement.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date

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